

# LAGRANGE ROTARY CLUB

## APPLICATION for Charitable Giving Program

Adopted 12/15/15

### Mission & Focus

The primary goal of the LaGrange Rotary Club's Charitable Giving Program is to improve the quality of people's lives by providing direct financial support to organizations that deliver effective programs to meet the needs of the International Rotary and Oldham County communities.

The Club will consider funding requests for the following areas which incorporate Rotary International's six avenues of service.

**Education** - The LaGrange Rotary Club has a long history of supporting educational programs in the local community by funding scholarships, awards programs, teams and clubs. *Avenue of Service: Supporting Education.*

**Human Services** – The Club is committed to supporting organizations worldwide that provide social, family, health, youth development, and crisis relief services. *Avenue of Service: Fighting Disease, Providing clean water, Saving mothers and children*

**Arts, Culture & Community Development** - The Club supports libraries, historical societies, the arts, housing and neighborhood development, and community foundations in the local community. *Avenue of Service: Supporting education.*

**Religion** – The Club provides resources and support of religious activities, such as youth camps, ministerial associations, and councils in the local community. *Avenue of Service: Promoting peace.*

### Selection Guidelines

The LaGrange Rotary Club considers local funding requests from organizations that:

- Deliver services in Oldham County,
- have missions that are consistent with the club's area of focus,
- deliver effective programs with measurable outcomes in response to community needs, and
- have clearly defined goals and objectives with strong leadership.

Priority consideration shall be given to organizations that directly involve members of the LaGrange Rotary Club in a voluntary work capacity.

If relevant, the Club may also consider an organization's years of operating history, financial stability, public relations value, and number of persons impacted.

These guidelines and funding considerations act as tools to help the Club make funding decisions but does not prevent it from providing direct financial support to any organization.

## Funding Considerations

Organizations that are tax-exempt under IRS Code Section 501©(3) are preferred but the designation is not a requirement.

Funding will not be provided to individuals.

Grants to Chambers of Commerce, Merchant Associations, or Economic Development Organizations for specific projects or programs may be considered but general donations are discouraged.

Grants to organizations that receive primary funding from United Way for specific projects or programs may be considered but general donations are discouraged,

Pledges to capital campaigns may be considered on an annual basis but multi-year commitments should be avoided.

Applications will not be considered from organizations that unfairly discriminate against race, ethnic origin, gender, religious affiliation, creed, age, or national origin. In addition, funds will not be provided for advertising to honor or benefit an individual or organization, direct or indirect loans to individuals or organizations, or for political, legislative or lobbying efforts.

## Application Procedure

Applicants should submit the following to the LaGrange Rotary Club's Charitable Contributions Committee: LaGrange Rotary Club, ATT: Charitable Contributions Committee, P.O. Box 162, La Grange, KY 40031-0162. Applications may also be emailed to the Committee Chairperson listed on the Lagrange Rotary Club website.

1. Completed Application
2. If applicable, evidence of Tax ID Number and Tax-Exempt Status (if incorporated as a not-for-profit 501(c) (3) organization.
3. Current financial statement and/or statement of anticipated expenses and available funds at the time of application

## Quarterly Review Calendar

<u>Applications Submitted</u>	<u>Committee Review &amp; Approval</u>	<u>Board Review &amp; Approval</u>
June 1 - Aug 31	September	September
Sept 1 – Nov 31	December	December
Dec 1 – Feb 28	March	March
Mar 1 – May 31	June	June

## **General Information**

Applicants will be notified of the Club's funding decision by email shortly after the meeting of the Board of Directors.

If an application is denied, it will not be held over for future reconsideration. A new application must be submitted.

Applicants should submit their material in plenty of time for the application to be reviewed on a quarterly schedule. Approval may take 2-3 months.

# LAGRANGE ROTARY CLUB

## Charitable Giving Application

### INFORMATION ABOUT THE INDIVIDUAL SUBMITTING APPLICATION

Name \_\_\_\_\_  
Title / Position \_\_\_\_\_  
Cellular \_\_\_\_\_  
Email \_\_\_\_\_

Does the individual have a direct or indirect financial interest in the project or organization (if yes, please specify)?

Does the individual serve on the Rotary Club's Board of Directors or Charitable Giving Committee?

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### INFORMATION ABOUT THE ORGANIZATION

Name \_\_\_\_\_  
Website \_\_\_\_\_  
Street Address \_\_\_\_\_  
City / State / Zip \_\_\_\_\_  
Telephone \_\_\_\_\_  
TAX ID Number \_\_\_\_\_  
Name on 501 c 3 \_\_\_\_\_  
(Write "non applicable" if organization is not classified as 501-c-3)  
How long in Oldham County? \_\_\_\_\_

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### INFORMATION ABOUT THE PROJECT BEING FUNDED

What is the name of the project?

In which area of focus (education, human resources, etc) should the project be classified?

Please provide a description of the project and its goals, objectives and outcomes. How will the goals be measured?

How many persons will be impacted?

What is the total cost of the project?

How much are you requesting from the LaGrange Rotary Club?

When are the funds needed? Is your request time sensitive?

What other sources of funding (ie. Government, private donations, etc.) will be used? Please be specific.

What is the timeline of the project?

What are the major milestones?

If the Club makes a contribution to your organization, how will you recognize or publicize our participation?

Are members of the LaGrange Rotary Club currently involved with your organization or project (volunteer, board member, etc.)? Please be specific.

How can/do Rotarians participate in this project as volunteers?

Do you know of other programs or organizations that provide similar services to address this need? Do you collaborate with them?

### **AUTHORIZATION**

I certify that I have the authority to request funds from the LaGrange Rotary Club on behalf of the above organization.

I understand that the LaGrange Rotary may, at their discretion, publicize the fact that funds have been contributed to the organization or individual and the purpose of the funding. Any form of media may be used by the LaGrange Rotary at their discretion and may include the use of pictures and the name of the applicant or the individuals benefitting from the Contribution.

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Signature

Date

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Print Name

Title

### **CLUB USE ONLY**

DATE APPLICATION RECEIVED

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DATE OF COMMITTEE REVIEW

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COMMITTEERECOMMENDATION

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DATE OF BOARD REVIEW

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BOARD DECISION

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DATE OF NOTICE TO APPLICANT

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DATE OF PRESENTATION OF CONTRIBUTION

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